

**DIRECTOR OF ADDICTION TREATMENT SERVICES** (men's, women's and family addiction and co-occurring mental health treatment).

**Employment Type:** Permanent, Full Time

**POSITION DESCRIPTION:**

The Director is responsible for the day to day operation of Addiction Treatment Services and provides orientation, supervision, training and support to all staff reporting to this position. The Director must be available after hours to provide consultation to staff as necessary.

As a member of the Senior Management Team, the Director of ATS must adhere to policies and procedures related to reporting, hiring, staffing, staff reviews and scheduling, and the writing of reports, proofing and file maintenance of reports and program documents.

**REQUIRED AND PREFERRED QUALIFICATIONS:**

- Candidates must be graduates of an accredited university or community college.
- Minimum of three years supervisory experience with a good knowledge of Manitoba Employment Standards.
- Candidates must have a good working knowledge of Indigenous culture and historical issues.
- Also required is extensive knowledge of addiction and co-occurring mental health issues and trauma-informed practices, and excellent verbal and written communication skills.

**APPLICATION PROCEDURE:**

Send resumes, letter of interest and references to [jeand@bhf.ca](mailto:jeand@bhf.ca) or fax to Executive Director at 204-269-8049 no later than November 22, 2019.

**IMPORTANT NOTES RELATING TO YOUR APPLICATION:**

- Offer of employment with the Behavioural Health Foundation will be subject to the results of a Criminal Record Check and a clear report from the Child Abuse Registry.

We thank all applicants for their interest; however only those selected for further consideration will be contacted.