



BEHAVIOURAL HEALTH FOUNDATION

Box 250, 35 ave de la Digue

St. Norbert, MB R3V 1L6

Phone: (204) 269-3430

Fax: (204) 269-8049

Position: **Childcare Assistant - Heritage Daycare Center**

One (1) Full Time- Permanent Position

The Behavioural Health Foundation is now accepting resumes for full-time Childcare Assistant in the Daycare. The Daycare centre is part of an integrated addictions and co-occurring mental health issues treatment program for adults and families. The candidate will work to support Early Childhood Educators in the integration of children with additional needs within the infant, preschool or school age group.

Incumbent will be responsible for assisting Early Childhood Educators and/or for implementing planned programming and ensuring the safety and well-being of children at all times. As a Childcare Assistant, the ideal candidate will generally be required to work Monday–Friday, 12:30p.m–8:30pm though some day shifts may be necessary.

Qualifications:

- The successful applicant must have or obtain child care assistant classification from MELCC and must complete a 40 hour approved early learning / child care introductory course within the first year of employment.
- Must be willing to participate in required trainings.
- Knowledge of Indigenous heritage, culture, spirituality, customs and language will be considered an asset.
- Respect, patience and experience with children (infants, preschool, school age) are essential.
- A valid Manitoba drivers licence is required.

Working Conditions:

- Must be able to work in a fast-paced environment.
- Must demonstrate a strong work ethic and be reliable.
- Must adhere to confidentiality when working with sensitive information.
- Must have satisfactory Child Abuse Registry Check, Criminal Record Check and Driver's Abstract.

Salary: BHF offers a competitive salary and employee benefit package. Salary will commensurate with education and experience.

Application Procedure:

Send resumes, letter of interest and references to christinak@bhf.ca or fax at 204-269-8049.

Closing Date: Wednesday, October 28, 2020 – Or Until Filled

We thank all applicants for their interest; however only those selected for further consideration will be contacted.