



## **BEHAVIOURAL HEALTH FOUNDATION**

Box 250, 35 ave de la Digue

St. Norbert, MB R3V 1L6

Phone: (204) 269-3430

Fax: (204) 269-8049

**Position: Education Assistant - K-6 classroom**

One (1) Part Time - Term Position

The Behavioural Health Foundation School is looking for an Education Assistant. This is a part time term position. The school is part of an integrated addictions and co-occurring mental health issues treatment program for adults and families.

The individual will be responsible for assisting in the Kindergarten – Grade 6 School when school is in session.

**Qualifications:**

- Must be willing to participate in required trainings.
- Knowledge of Indigenous heritage, culture, spirituality, customs and language will be considered an asset.
- Respect, patience and experience with children are essential.

**Working Conditions:**

- Must be able to work in a fast-paced environment.
- Must demonstrate a strong work ethic and be reliable.
- Must adhere to confidentiality when working with sensitive information.
- Must have a valid Manitoba driver's license and satisfactory driver's abstract.
- Must have satisfactory Child Abuse Registry Check, Criminal Record Check and Driver's Abstract.

**Salary:** BHF offers a competitive salary.

**Application Procedure:**

Send resumes, letter of interest and references at [sheilab@bhf.ca](mailto:sheilab@bhf.ca) or fax to 204-269-8049.

**Closing Date: Monday, March 1, 2021 – Or Until Filled**

We thank all applicants for their interest; however only those selected for further consideration will be contacted.