



BEHAVIOURAL HEALTH FOUNDATION

Box 250, 35 ave de la Digue

St. Norbert, MB R3V 1L6

Phone: (204) 269-3430

Fax: (204) 269-8049

Position: Childcare Assistant
One (1) Part Time

The Behavioural Health Foundation is accepting resumes for the .5 permanent position of Childcare Assistant in the BHF Daycare. The Daycare center is part of an integrated addictions and co-occurring mental health issues treatment program for adults and families.

Childcare Assistant will be responsible for assisting Early Childhood Educators, implementing planned programming and ensuring the safety and well-being of children at all times. The candidate will work with infants, preschoolers and school age children as needed. The Child Care Assistant will work primarily with the school age program though may be re-assigned to the infant or pre-school program as staffing patterns or enrolment necessitates. Hours of work are Monday – Friday, 4:30 – 8:30pm when the BHF Kindergarten – Grade School is in session; 8:30am – 12:30pm or 12:30 -4:30pm when school is not in session.

Qualifications:

- Must obtain child care assistant classification and must complete a 40 hour approved early learning / childcare introductory course within the first year of employment.
- Must be willing to participate in required trainings.
- Knowledge of Indigenous heritage, culture, spirituality, customs and language will be considered an asset.
- Respect, patience and experience with children (infants, preschool, school age) are essential.

Working Conditions:

- Must be able to work in a fast-paced environment.
- Must demonstrate a strong work ethic and be reliable.
- Must adhere to confidentiality when working with sensitive information.
- Must have satisfactory Child Abuse Registry Check, Criminal Record Check and Driver's Abstract.
- BHF follows the Accessibility for Manitobans Act including reasonable accommodations to reduce barriers to employment.

Salary: \$15.15/hour

Application Procedure:

Send resumes, letter of interest and references at lilliank@bhf.ca or fax to 204-269-8049.

Closing Date: Friday, October 21, 2000 – Or Until Filled

We thank all applicants for their interest; however only those selected for further consideration will be contacted.