



BEHAVIOURAL HEALTH FOUNDATION

35 avenue de la Digue
St. Norbert, MB R3V 1L6
Phone: (204) 269-3430
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Position	Early Childhood Educator
Department/Program	Daycare Centre – Preschool Program (8 spots)
Employment type	Term, Full-Time – Until May 2027, with the possibility of extension.
Shift / hours	Monday to Friday, 8:30 a.m. – 4:30 p.m. <i>Occasional shifts in the School Age Program (12:30 p.m. – 8:30 p.m.) may be required.</i>
Salary	\$24.76/ hour
Posting Date	July 29, 2026
Closing Date	Until full filled
Number of Openings	1

ABOUT US

The Behavioural Health Foundation (BHF) is a Therapeutic Community providing long-term bed-based treatment for adults and family units experiencing issues related to substance use and co-occurring mental health concerns. Programming includes individual and group counselling and focuses on wholistic person centered wellness. Adult education, employment development and life skills are key components of supporting residents to move to healthier coping and life choices.

BHF is one of the few programs where adults can enter with their children or reunify with children not in their care while they are in the program. With dedicated childcare and K-6 education on site, the program offers healing opportunities for the whole family. The Indigenous Services at BHF offer Traditional Teachings and Ceremonies to residents and community members. Traditional healing in a trauma informed environment has strengthened many members' success in changing their lives. The Outreach team supports members working to maintain healthy choices as they transition back into their communities.

visit www.bhf.ca to learn more about our program.

JOB SUMMARY

The Early Childhood Educator will primarily support the Preschool Program (8 children), ensuring a safe, nurturing, and developmentally appropriate environment. This role involves planning and implementing activities that foster social, emotional, physical, and cognitive development.

SUMMARY OF JOB DUTIES AND RESPONSIBILITIES

- Assist in supervision of all children and in ensuring that all children are accurately signed in and out at each attendance period.
- Prepare daily activities based on the individual needs and characteristics of the children in the program, providing appropriate stimulation and nurturing.
- Ensure the safety and well-being of children at all times.
- Meet with other staff, parents or other professionals as required.
- Develop rapport with the parents and provide role modelling, advice and encouragement and support.

QUALITIES AND QUALIFICATIONS

- Early Childhood Educator (ECE) classification required; a minimum of two (2) years of related experience is preferred.
- Candidates who self-identify as First Nations, Métis, or Inuit are encouraged to apply. Indigenous ancestry is considered an asset in recognition of the populations served by the program.
- Strong written, verbal, and interpersonal communication skills.
- Knowledge of addictions and their impact on children, individuals, families, and communities.
- Knowledge and appreciation of Indigenous histories, cultures, traditions, teachings, and worldviews.
- Demonstrated ability to build positive, respectful, and culturally safe relationships with children, families, and community partners.
- Ability to work independently while contributing effectively within a collaborative team environment.
- Self-motivated, organized, and able to exercise sound judgment, professionalism, and discretion.

CONDITIONS OF EMPLOYMENT:

- Satisfactory Criminal Record Check with vulnerable sector check and child abuse registry check (no older than three months)
- A valid driver's license with a reliable vehicle and a satisfactory drivers abstract.
- Must be legally entitled to work in Canada.
- Mental Health First Aid Certificate is considered an asset.
- Valid First Aid / CPR Certification an asset
- Must be able to work in a fast-paced environment.
- Must demonstrate a strong work ethic and be reliable.
- Maintain strict confidentiality guidelines regarding all clients, conversations, and referrals.

BENEFITS

- Fully employer paid comprehensive benefits package (Medical and Dental, Vision, AD&D, Critical Care Coverage) for full time/permanent staffing positions.
- 5 % matched pension program
- 3 weeks' vacation to start.
- Worker's Compensation Coverage
- Training and development, including NCI, First Aid and Cultural Competency
- On site Indigenous teachings/ceremonies
- Free lunch, coffee, and snacks
- On site fitness facility
- Free parking on site
- Opportunities for education agreements for job related training
- Company paid dues for employment related professional designation
- Mileage reimbursement (when applicable)
- A park-like suburban setting makes coming to work a pleasure
- Casual dress

HOW TO APPLY

Applicants can express their interest by submitting a cover letter along with their resume and salary expectations to lilliank@bhf.ca We thank all applicants, but only those being considered for an interview will be contacted.

Behavioural Health Foundation is an equal opportunity employer that pledges to uphold a workplace culture of inclusion, diversity, compassion, and respect. BHF offers competitive salaries and excellent benefits and is committed to cultivating an environment where work-life balance is valued.